Approved For Release 2006/06/12: 10/14/RIDP8/5009/50001800220010-0 FILE levannes 17, DD/S 67-4552 0 1 SEP 1967 MEMORANDUM FOR: Executive Director-Comptroller SUBJECT : Retirement Counseling Program 1. This memorandum is for information only. STAT has made progress in relating basic concepts and major objectives, in identifying essential points of emphasis and early priorities and in weaving into this early conceiving and planning period a balance of timing. The steps taken thus far represent the development of a necessary foundation for the establishment of a strong, effective Retirement Counseling Program. 3. In his first weeks on this effort he has met with each Deputy Director to discuss the purposes of the Program, to ascertain the nature, direction and extent of his desires in the fields of retirement and counseling, and to obtain his interest and support for the Program. The effect of these meetings is remarkable to me in that he has already obtained the designation of one senior officer (GS-15 or above) for one to two years, one other senior officer for approximately one year, and other officers for specific assignments of limited duration from each Deputy Director. This will give Dr. eight officers for one to two years, one sucretary and up to four STAT other persons on limited details. Of this group five are already at work on the program and by the first of October ten will be at work on various aspects of planning this complex program. 4. In view of the fact that his team is just now getting assembled, STAT I have asked to brief you on his efforts and the progress being made on the Retirement Counseling Program at the end of September. SIGNED R. L. Bannerman R. L. Bannerman Deputy Director for Support cc: D/Pers STAT Draft: Final: DD/S:RLB:mag (1 Sep 67) Distribution: MORI/CDF Orig & 1 - Adse Pages 6-9 2 D/Pers

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MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : Progress in Establishing a Retirement

1.

Counseling Program

has made progress in relating basic concepts and major objectives; in identifying essential points of emphasis and early priorities, and in weaving into this early conceiving and planning period a balance of timing. The steps taken thus far represent the development of a necessary foundation for the establishment of a strong, effective Retirement Counseling Program.

A. In his first weeks on this effort he has met with each Deputy Director to discuss the purposes of the Program, to ascertain the nature, direction and extent of their desires in the fields of retirement and counseling, and to obtain their interest and support for the Program. The effect of these meetings is remarkable to me in that he has already obtained the designation of one senior officer (GS-15 or above) for one to two years, of one other senior officer for approximately one year, and other officers for specific assignments of limited duration from each Deputy Director. This will give Dr. Addicott eight officers for one to two years, one secretary and up to four other persons on limited details. Of this group five are already at work on the program and by the first of October ten will be at work on various aspects of planning this complex Program.

4 3. In view of your recent return and the fact that his team is just now getting assembled, I have asked to brief you on his efforts and the progress being made on the Retirement Counseling Program by the end of September.

Robert L. Bannerman
Deputy Director for Support

	Deputy Director for Support	
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